

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

November 1, 2012

Selectmen Present: Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: Doug Butler and Tom Anderson

CALL TO ORDER: Betsy called the meeting to order 6 PM

Doug Butler thanked the Board for coordinating with the Planning Board and the Road Agent to review their driveway. The Board stated they had received the comments from both the Planning Board and the Road Agent and reviewed the site.

MOTION: Betsy made a motion, seconded by Scott, to grant a waiver for the safe-site requirement for a driveway at Map 18 Lot 12-2 with a reference to the erosion control issue. All in favor.

Assessing Proposals Review

Executive Assistant Wendy Brien-Baker stated the Town received 11 proposals for the Town's 2013 and 2014 Assessing Services, although one was only for utilities. Wendy told the Board that she reviewed the proposals based on cost, whether they filled out the town's cost sheet, the detail of proposal, and other factors. The Board asked if the contractors' mileage was included in proposals and Wendy responded that that was something to find out in the interviews. The Board asked if references had been checked yet, Wendy responded that references would be checked after the Board agreed on the top tier. The Board agreed to have Mike and Wendy do an initial interview and then the Board will interview the top choice

New Business

Scott stated Terry Jarrest spoke to him about having the check for landscaping sent directly to him. The Board agreed to have Mike mail it to Terry in Florida.

Scott stated to reestablish a streetlight on 2nd NH Turnpike between the Freese residence and the Post Office would cost \$15.88 per month. The Board also discussed adding a streetlight at the end of Lina Lane on Main Street. The Board agreed to add streetlights at both of these locations.

Abigail stated she was behind a school bus recently in Town and the Board agreed that the Town needs to keep on top of making sure students are not being dropped off and then picked up at the Town Hall.

Old Business

The Board agreed that it needs to follow up regarding the Heritage Museum soon.

The Board discussed the need for the administrative office to receive the budgets from all departments as soon as possible. The Board directed Mike to send a note to all departments that have not gotten in their budgets telling them that they need to get them in as soon as possible.

Scott stated that the Safety Committee inspected the Transfer Station last week and there are several areas that need improvements. The Board discussed some of the issues and agreed to try to fix as many of the items as possible this year. The Board agreed to purchase safety vests for the safety of the employees.

The Board approved the landscaping request for proposals and authorized it to be advertised.

Mike discussed with the Board consolidating some the Highway budget accounts. He stated in several cases the differences between what is found in each account seems somewhat arbitrary and he thinks having the separate accounts makes it difficult to see the total amount being spent on highway expense. He recommended consolidating all Highway expenses into the following accounts: Highways and Streets, Bridges, and Street Lighting – the Board agreed to consolidate in 2013 Highways and Streets, Highway General Expense, and Gravel into Highways and Streets and will consider consolidating Reseal/Patch as well.

The Board agreed to purchase a new computer for Wendy this year with remaining funds to help spread out computer purchases.

Correspondence

1. Notice from Xfinity
2. Notice from Southwest Planning Commission
3. Notice from Safer Roads – the Board requested that Mike give this to Gary
4. Letter from NH Employment Security
5. Upton and Hatfield notifying the Board that the Giza trial has been rescheduled
6. Diploma stating Jason St. Cyr has earned his Mast Roads Scholar. Mike will write a letter commending his efforts to complete this program.
7. Funding request from Grapevine – this will be put in the 2013 Budget folder
8. Letter notifying the Board that Linda Kunhardt has resigned from the Piscataquog River Advisory Committee – Mike will post an advertisement
9. Upton and Hatfield copied the Board on a letter regarding Northern New England Telephone court case
10. Acceptance of shoreline/wetlands protection permit
11. Letter from NH DOT

Items to Sign

1. Intent to Cut for Map 9 Lot 12
2. Timber Tax Yield for Map 8 Lot 74 – Betsy stated this yield was different because it was done in the Town Forrest and the logger had to make significant improvements to a road
3. October 29 Payables Manifest
4. October 29 Payroll Manifest
5. The Board approved the deed for 25 Eastside Lane # 16 to be signed by the Board before a notary
6. The Board signed the Tax Collector's Warrant. Mike stated that taxes will be due December 10.

Mike stated that he spoke to George Cilley about cleaning out the ski shop on East Road. Scott is going to take George Cilley and George Morgan up to see it before they decide if they want to do it.

For the election schedule on the 6th the Board agreed Abigail will do the morning shift, Scott will do the middle shift, and Betsy will do the late shift.

The Board discussed how in the past the Town purchased updated RSA Books and agreed not to purchase them because they are too expensive and the information is available online.

Betsy stated that the tower the Town leases blew over during the storm. Betsy said there is an issue with the gate to the tower not being locked as it should be.

The Board approved the memo to Elaine regarding what they would like her to do regarding 29 Eastside Lane # 11.

The Board agreed to advertise for a trustee of the trust funds.

NEXT BOARD OF SELECTMEN MEETING: Monday November 5th at 6 PM.

ADJOURNMENT: Betsy adjourned the meeting at 8 PM.

Respectfully Submitted by Michael Branley

Approved on November 5, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold